

MINUTES BOARD OF TRUSTEES AUGUST 18, 2023

Attending: Jonathon Nye, Joe Zahka, Liz Van Wye, Beth Avery, Danielle Jeanloz, Naomi Turner, Joan Caputo, Rev Tracy Johnson, EdMangiafico, Sue Bauer

The meeting was called to order at 4:05 pm by President Jonathon Nye.

Opening words were given by Rev Tracy Johnson and a chalice was lit.

A Motion to accept a Consent Agenda consisting of July 21, 2023 minutes, Minister's Report, Treasurer's Report, and Ministerial Search Committee Report was accepted. There was an apology from Secretary, Joan Caputo for a mistake in the attendees at the July meeting.

The terms of the Ministerial Compensation package for the current fiscal year, ending June 30, 2024, was reviewed by Treasurer Joe Zahka as set forth in the Treasurer's Report.

Compensation total: \$50000 Accounting: Salary---\$29100, Housing---\$18000, Expenses---\$2900

The proposed compensation package was unanimously approved after a motion and second.

The proposal to insulate the crawl space behind the Fleck Room was presented in detail by Joe Zahka, Chair of Building and Grounds committee. The recommendation is that we insulate the outside walls of the crawl space and remove insulation from the wall between the space and the Fleck Room. Since hot water pipes run through the space, we will not insulate those pipes, but cover the sand floor as recommended with plastic. The motion to accomplish this with money from the operating budget initially as an unbudgeted expense was approved unanimously.

Danielle Jeanloz presented an update on the Personnel search for an Office administrator to serve part time three to four hours a week. There is a scheduled interview with a candidate on next Monday. Danielle is planning to train and will supervise this position. She will work with the Board and Program Council.

The issue of increasing congregational connection with our website, eblasts, and Zoom activities was discussed briefly. Some participants need training, not just on email, but on the website and on Zoom. Danielle will try to arrange some open sessions.

The August 11 working Session recommendation: Attending were Danielle Jeanloz, Beth Avery, Naomi Turner, Joan Caputo, and Rev Tracy Johnson. The group discussed our need for a program consultant now to help us with enhanced programming. It was recommended by this group which continued the discussion from the July BOT meeting, that we pause in our work with Scott Taylor. We will continue to improve coordination between the Program Council and Board of Trustees. Jon Nye will attend Council meetings, Sue Bauer or a designee will attend BOT meetings. It was agreed that Sue Bauer as Chair of the Program Council is crucial to our efforts to streamline, coordinate and plan increased programming activities. There was further discussion of how coordination can be implemented including lines of reporting and authority in this aspect of our church life.

Next Meeting will be September 15, 2023 at 4:00 on Zoom. The meeting was adjourned at 5:30 pm

Respectfully submitted, Joan Caputo Secretary